

**CALAVERAS PUBLIC UTILITY DISTRICT
2009**

December 29,

Special Meeting

7:00 P.M.

MEMBERS PRESENT: Robert Jaich
Clifford Overmier
John Lavaroni
Charlie Moore
Dave Ortegel

ALSO PRESENT: Donna Leatherman
Todd Fischer

1. **CALL MEETING TO ORDER:** The meeting was called to order at 7pm by Chairperson Overmier.

2. **PUBLIC COMMENTS:** None

3. **CLOSED SESSION:** Public Employment (Government Section Code 54957)

A. **District Manager:** The Board convened to a closed session at 7:03 pm. The Board reconvened at 7:30 p.m.

The Board discussed the options to replace the District Manager. The Board inquired if Ms. Leatherman was interested in the position. Yes. The Board discussed the transition and filling hiring for the District Secretary position. The Manager was instructed to filling the position as a full-time temporary hire. The Manager will report to the Board at the January meeting.

Action taken: A motion was made by Director Ortegel seconded by Director Lavaroni to appoint Donna Leatherman as District Manager for a three month period. This is to be revisited after that time. Motion carried 5-0.

A motion was made by Director Ortegel seconded by Director Jaich to pay the District Manager an annual salary of \$72,000.00 per year beginning January 1, 2010. Motion carried 5-0.

B. **Chief Operator:** The Board reviewed the Chief Operator position.
Discussion

regarding the supervisor duties and renaming of the job title were discussed. Duties listed on the description have been clarified to reflect the new title. These are duties that were already being completed by the Chief Operator.

4. **ACTION REGARDING PUBLIC EMPLOYMENT**

Action taken: A motion was made by Director Lavaroni seconded by Director Jaich to approve the new job title Maintenance and Operations Supervisor. Motion carried 5-0.

A motion was made by Director Lavaroni, seconded by Director Moore to appoint Todd Fischer as Maintenance and Operations Supervisor. Motion carried 5-0.

A motion was made by Director Lavaroni to retroactively pay Mr. Fischer the 5% salary increase from July 1, 2009. There was discussion regarding the retroactive pay, Director Lavaroni amended the motion increase the starting salary for the Maintenance and Operations Supervisor effective January 1, 2010. Motion carried 5-0.

Respectfully submitted,

Donna Leatherman, District Manager